



# Matthews, Carter and Boyce, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

## Professional Services That Build Financial Success

Matthews, Carter and Boyce, P.C. (MC&B) is a Fairfax, VA based Certified Public Accounting firm founded in 1947. It has successfully served the needs of businesses throughout the metropolitan Washington, D.C. area for over sixty years, delivering client-focused financial and consultation services with individualized attention and the utmost care and professionalism.

MC&B provides a wide array of financial services including audit, accounting, tax planning and preparation as well as financial management advisory services. Led by a seasoned team of eight principals, MC&B is backed by a staff of experienced professionals who hold themselves to the highest standards. MC&B believes that each and every client deserves careful, individual attention and the highest level of service that our profession has to offer. We live by the basic principal that the truly successful professional engagement is one in which — **first and foremost** — the needs of the client are completely satisfied.

Our firm's history of expertise and commitment to each client's success enables us to build a strong relationship which is the backbone of our business.



# Client Services

From bookkeeping to complex tax returns and audits, Matthews, Carter and Boyce provides a full range of financial services to a variety of businesses and organizations, both large and small. They include:

## Accounting Services

- Audit, review or compilation of financial statements
- Auditing of cost reports required by government agencies
- Designing and implementing internal financial reporting
- Preparing cash flow projections
- Implementing budgeting procedures

## Tax Services

- Preparation of federal, state and local tax returns
- Representing clients before tax authorities at examination and appeals levels
- Estate planning
- Retirement planning
- Providing advisory services to clients on tax matters that specifically impact their operational practices
- Request IRS rulings
- Estate administration and trust accounting

## Management Services

- Establishing internal control procedures
- Recommending and implementing accounting systems
- Structuring of buy/sell agreements
- Reviewing shareholder agreements
- Introducing better cash management systems
- Litigation support
- Fraud examination/ forensic accounting

## Accounting Software Support

MC&B is a QuickBooks Professional Advisor, serving the needs of smaller businesses. Our staff professionals will prepare charts of accounts and customize invoices and reports within your QuickBooks software.

## Venture Capital; Small Business Investment Companies

Matthews, Carter and Boyce has a nationally recognized team of professionals experienced with Small Business Investment Companies (SBIC). We provide an extensive range of services to these venture capital groups, to include accounting, tax, administration and assistance with federal regulations.

The single most important factor to MC&B's success over the past six decades has been our uncompromising commitment to the highest standards of quality and professionalism.

## Commitment to Quality...and to You

There are many CPA firms from which to choose for tax, audit and accounting services, but MC&B is uniquely different. **We start by listening.** This enables us to work in cooperation with our clients, identifying the specific needs of each engagement and delivering the services needed to completely satisfy their expectations. **Simply stated, we care about the success of those we serve.** This commitment has resulted in many long-term, mutually beneficial relationships based on respect and confidence.

To learn more about Matthews, Carter and Boyce, P.C., visit us on the web at [www.mcb-cpa.com](http://www.mcb-cpa.com) or call us at 703.218.3600.